



JPS/20-21/P/010

10/09/2020

Dear Parent,  
Warm Greetings!

We hope that you and your family are keeping well.

Please note that it is decided to have **Mid Term Exam for Class III TO XII using the digital platform starting from 21.09.2020.**

**MID TERM**  
**SCHEDULE FOR CLASSES III TO XII**

Class	21.09.20 (MON)	22.09.20 (TUE)	23.09.20 (WED)	25.09.20 (FRI)	26.09.20 (SAT)	28.09.20 (MON)	30.09.20 (WED)	01.10.20 (THUR)
III	EVS	-----	COMPUTER	MATHS	-----	ENG	2LB/H	GK
IV	ENG	-----	GK	2L B/H	-----	MATHS	EVS	COMPUTER
V	ENG	-----	MATHS	SSC	GK	SC	2L H/B	COMPUTER
VI	SC	GK	ENG	2L B/H	COMPUTER	SSC	MATHS	3L H/B
VII	ENG	COMPUTER	2L B/ H	SC	GK	MATHS	SSC	3L H/B
VIII	2L H/B	GK	3L B/H	MATHS	COMPUTER	SSC	SC	ENG
IX	MATHS	-----	SSC	2L B/H	IT	ENG	-----	SC
X	SC	-----	MATHS	ENG	IT	2L B/H	-----	SSC
XI	BIO/COMP / ECO/GEO	-----	ENG	CHEM/BST/ POL.SC	-----	PHY/HIST/ ACC	PURE MATHS/ APPLIED MATHS/ P.ED.	2L B/H/ P.ED*
XII	PHY/HIST/ ACC	-----	MATHS/P.ED.	2L B/H/ P.ED**	-----	CHEM/BST/ POL.SC	BIO/COMP/ ECO/GEO	ENG

**\*Students of Class XI**, having PURE MATHS/ APPLIED MATHS and P.ED, both and not 2L B/H, will have to appear for MATHS/ APPLIED Maths Exam on 30.09.20 (Wednesday) and will write their P.ED Exam on 01.10.20 (Thursday).

**\*\*Students of Class XII**, having MATHS and P.ED both and not 2L B/H, will have to appear for MATHS Exam on 23.09.20 (Wednesday) and will write their P.ED Exam on 25.09.20 (Friday).

**Note to Parents:**

As you can understand that in the present situation, we are unable to supervise the students when they are appearing for the Exam and therefore we seek your support.

Kindly spare time from your busy schedule during the Exam days and be beside your child, just in case they require your assistance in downloading the Question Paper or Uploading the Answers. Also, ascertain that your child appears for the Exam in the most sincere and fair manner. The honest assessment of your child will help in understanding areas for improvement. Any false impression created due to the use of any unfair means, will be against the interest of your child.

We request you to kindly read carefully all the guidelines for the upcoming Exam and in case you need any further clarification; you can contact the respective Class Teacher/ Office before the Exam. The Syllabus, Full Marks and Pattern of Questions had been shared, Subject wise in the Class Whatsapp Group for all to have clarity.

Please note that no Phone Calls will be entertained on the days of the Exam for issues related to Exam. In case, children have any difficulty for submission, due to some technical reason, you are required to have a Screenshot (in case of both Google Form/ Whatsapp) as a proof and later share the same with the respective Class Teacher after the day's exam time along with a text message mentioning the name of your child. Kindly do not make direct calls to either the Class Teacher or any other person.

## **GENERAL INSTRUCTIONS FOR ALL:**

Please note that the Mid Term Exam will be conducted over two mediums:

- i) Using Google Form (20 Marks)
- ii) Using Whatsapp (30 Marks)

### **Using Google Form:**

1. Students will be provided with the Google Form link in the respective Class Whatsapp Group at 7:00 pm. The duration of the exam will be for 30 minutes and students will not be able to submit the form after 7:30 pm.
2. Students will be required to only click on the link having any Google Account linked with the browser. However, in case browser asks for an Account, please keep the Gmail Account details (Existing Gmail ID and Password) ready.
3. Students need to fill in the required fields, before proceeding to Answer the Questions:
  - i) Name (In Capital Letters only)
  - ii) Section (to be selected correctly)
4. All Questions will have Options and the student will be required to read the Question carefully and then choose the correct option only.
5. After choosing the Options for all the Questions, student will be required to submit the Form within 7:30 pm. No submissions will be accepted after 7:30 pm as the system will close automatically.
6. Before Final Submission, student must ensure that all Information required and Questions are answered as the Form will not appear once submitted.

There will be a break for 10 minutes from 7:30 pm to 7:40 pm.

### **Using Class Whatsapp Group:**

1. Students will receive the next Question Papers in the respective Class Whatsapp Group at 7:40 pm on all Exam days, with duration of 50 minutes (7:40 pm to 8:30 pm) to write the answers.
2. Students need to read all the instructions carefully and write the answers on a full scape single lined sheet only.
  - \*Full Marks- 30
  - \*Submission duration- 8:30pm – 8:40 pm
  - \*No request for submission beyond the specified time will be entertained.
  - \*Only one submission per student will be accepted (in case of more submissions, the child will not be considered for evaluation).
3. Also, answers having overwriting and submitted after 8:40 pm will not be considered for evaluation.
4. Answers submitted must have clarity (neat handwriting/clear image.)
5. Students need to write clearly on the top, the following on the Answer Sheet: Name, Class, Subject and Date of Exam. Also, on every page the Page Numbering must be mentioned at the bottom, Ex: 1/3; 2/3; 3/3 so that no Answer sheet is missed from evaluation.
6. Students need to convert the images of the Answer Sheet into one PDF and then submit the single PDF in the respective Class Whatsapp Group in-between 8:30 pm to 8:40 pm.
7. It is expected that students will be ready for the submission sharp at 8:30 pm and not later to avoid late or failed submission.

It is expected that all Parents and Students will extend their full cooperation towards the smooth and fair conduct of the Mid Term Exam.

Regards  
Principal